



Sunflower Health Plan Physical Therapy Program Provider Training

Provider Training Presented by:
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Revised April 1, 2024



Evolut (Formerly National Imaging Associates, Inc.) Physical Therapy Program Agenda

Our Program



Prior Authorization Process and Overview

- Clinical Information Required
- Subsequent Requests
- Peer-to-Peer Review
- Notification of Determination
- Claims



Provider Tools and Contact Information

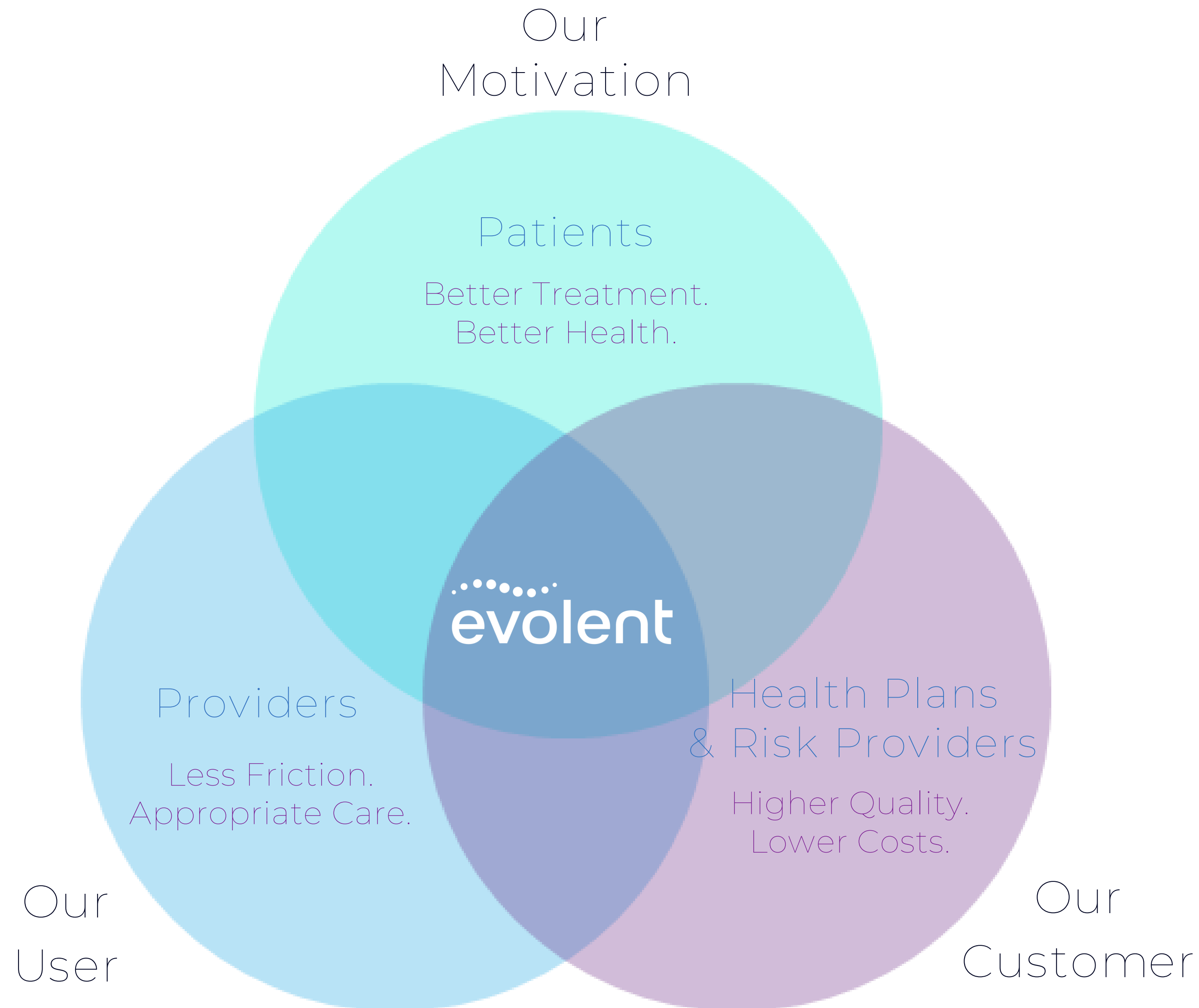


RadMD Demo

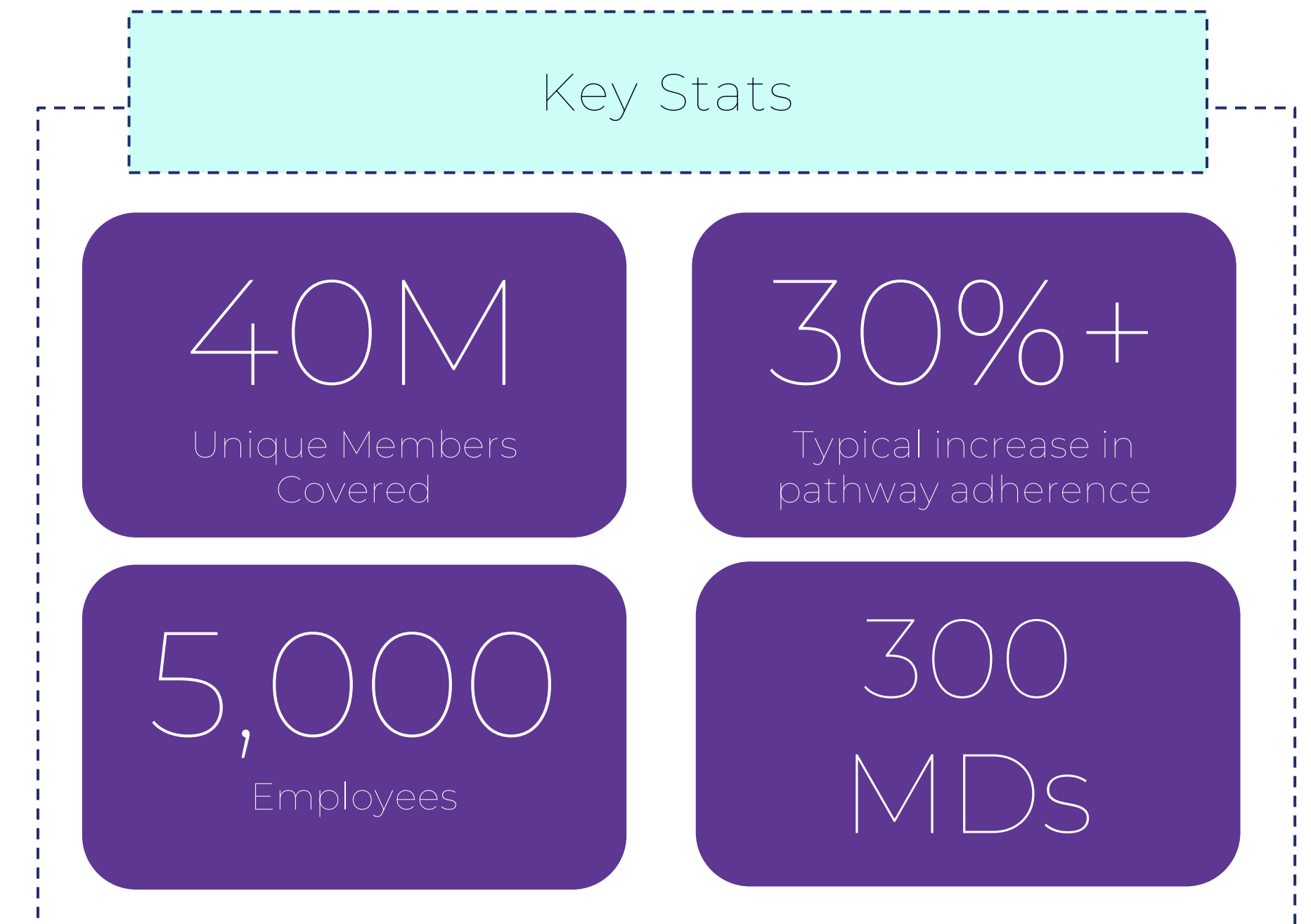


Questions and Answers

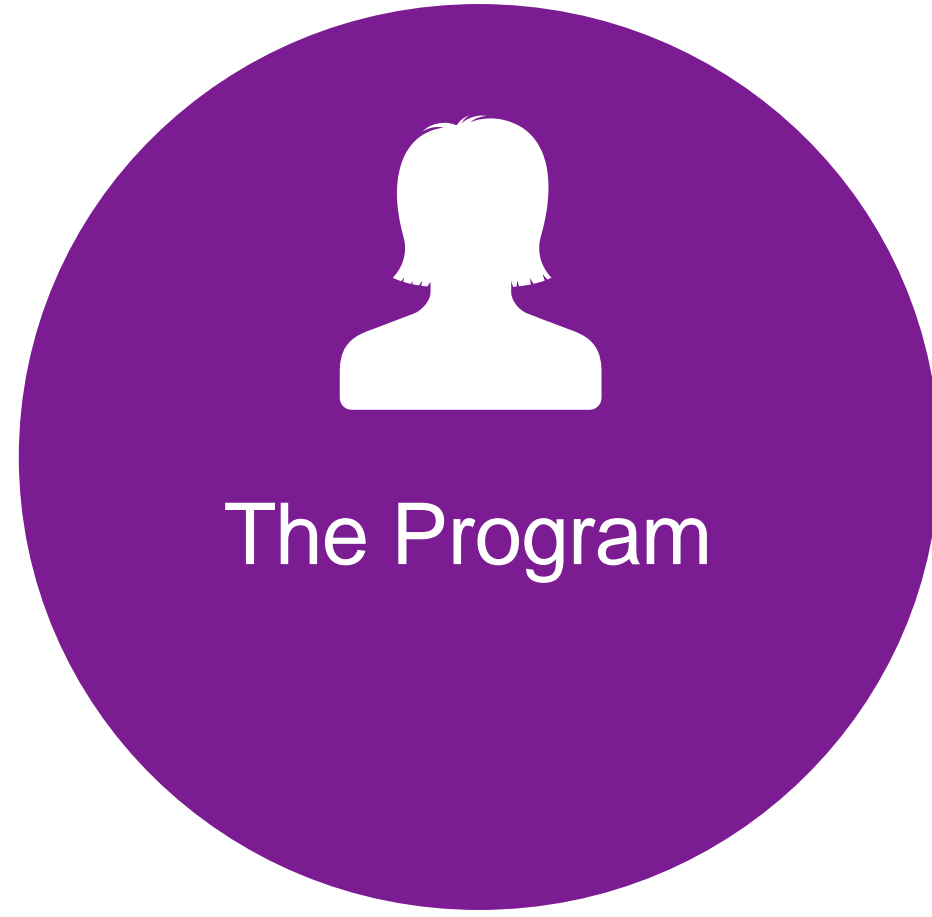
Evolent seeks to drive better outcomes across healthcare



Evolent supports health plans and risk providers with clinical technology and services that seek to improve patient outcomes and lower costs for patients with complex medical specialties



Evotent's Physical Therapy Prior Authorization Program



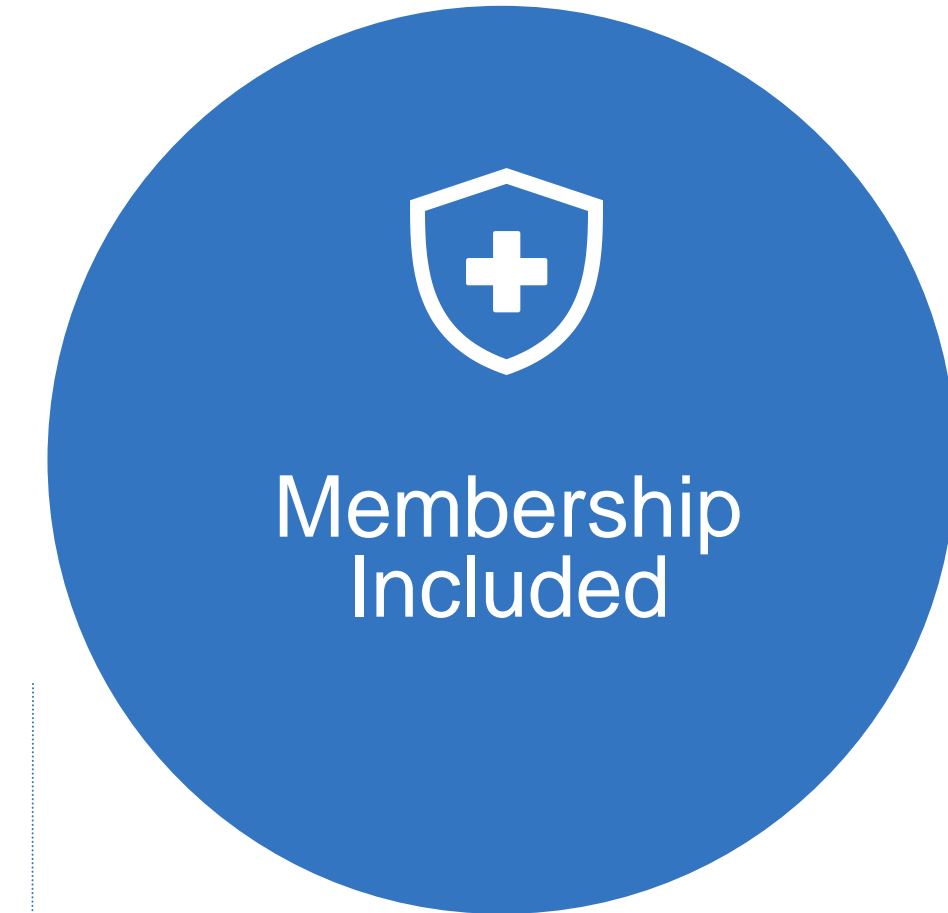
- Sunflower Health Plan has a prior authorization program through Evotent for the management of Physical Therapy services.
- The program includes both rehabilitative and habilitative care.
- 8 Physical Therapy visits will be automatically approved for each member per calendar year and will require registration with Evotent through RadMD or the Call Center.



- Program start Date: June 1, 2020
- Begin obtaining authorizations from Evotent on June 1, 2020 for services rendered on or after June 1, 2020



- Disciplines:
- Physical Therapy
-
- Settings:
- Office
 - Outpatient Hospital



- Medicaid

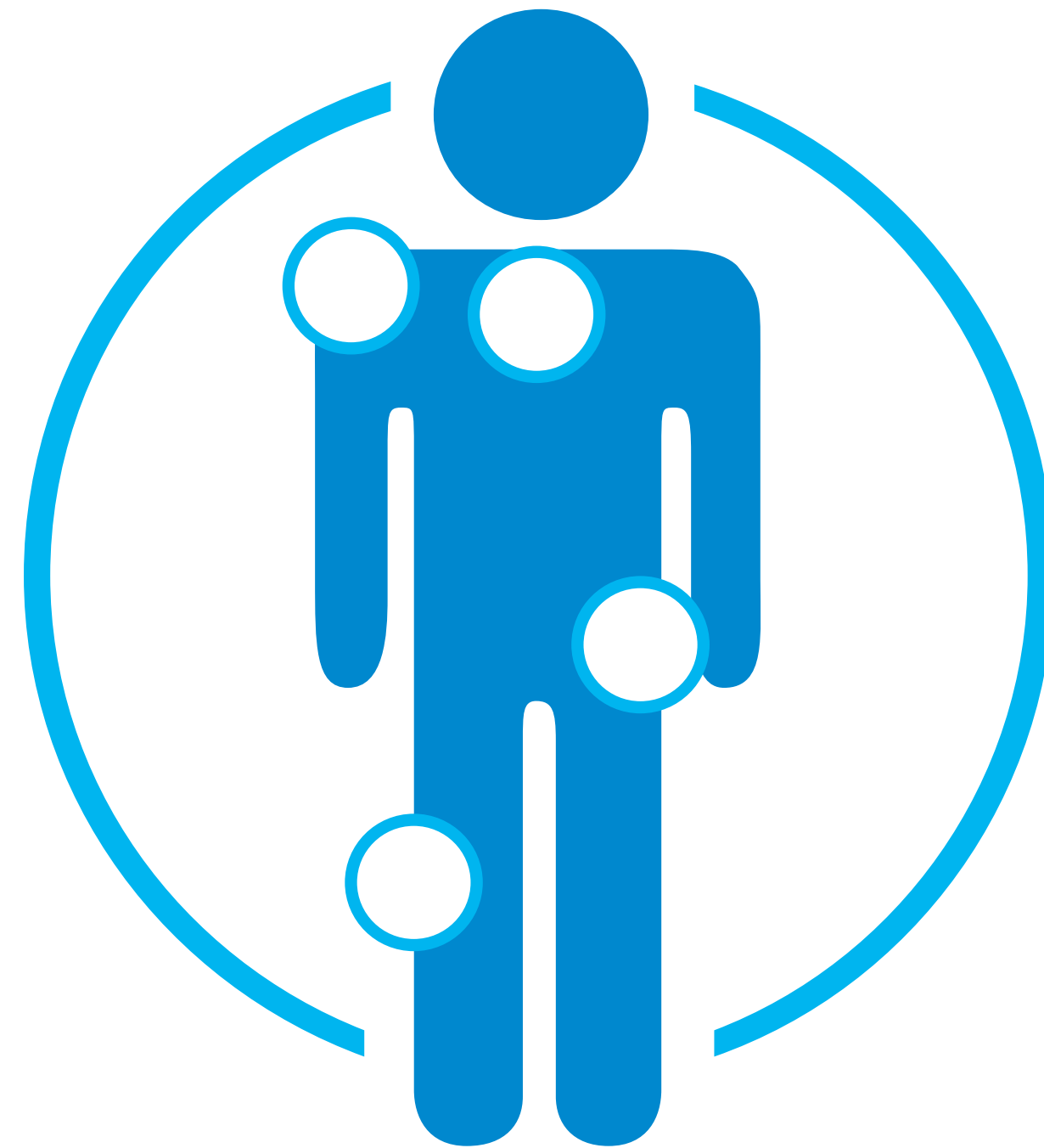
Evolent's Physical Therapy Solution

Procedures Performed on or after June 1, 2020 Require Prior Authorization
Evolent's Call Center and RadMD will open June 1, 2020



**Targeted Physical Therapy
Procedures Performed in an
Outpatient/Office Setting:**

- Physical Therapy

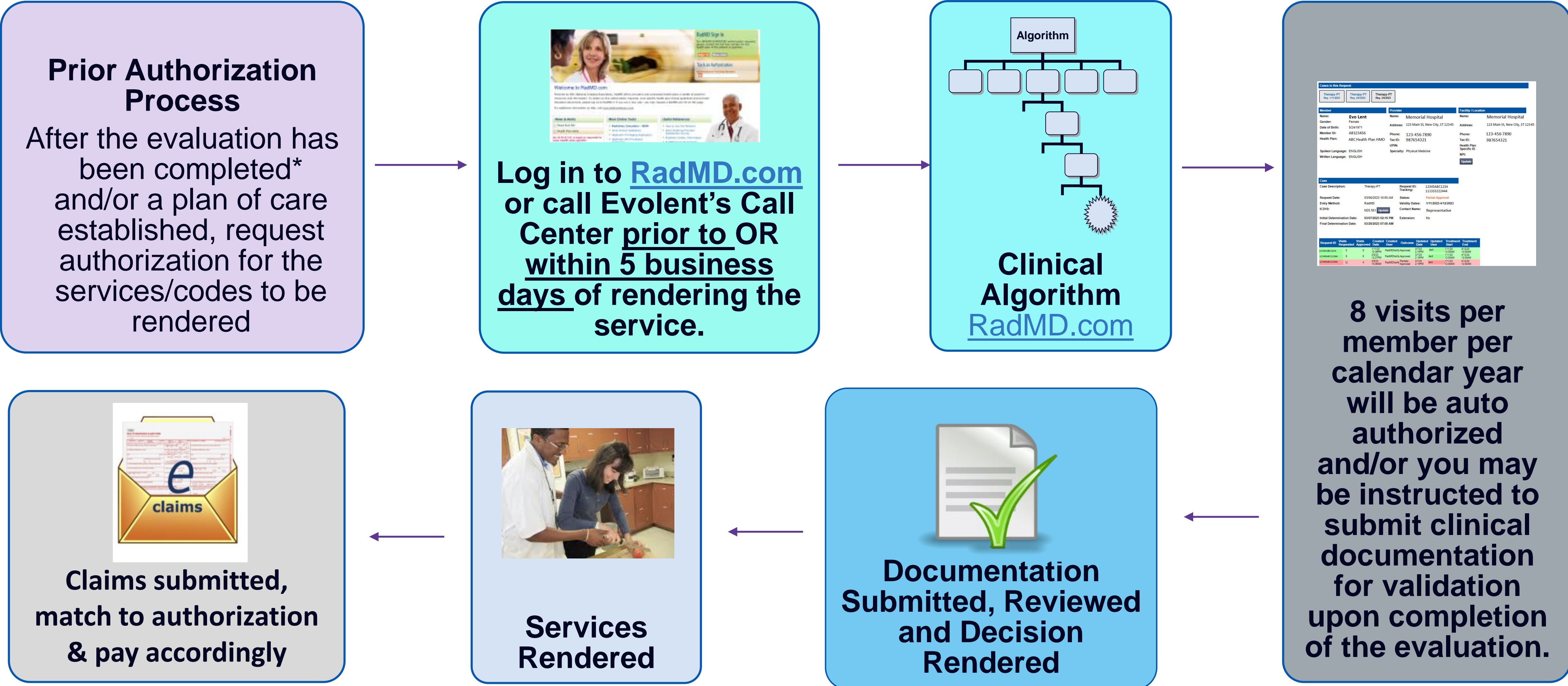


**Excluded from the Program Physical
Therapy Procedures Performed in the
following Settings:**

- Hospital Emergency Department
- Hospital status inpatient or observation
- Acute Rehab Hospital (Inpatient)
- Home Health
- Skilled Nursing (POS 31 & 32)

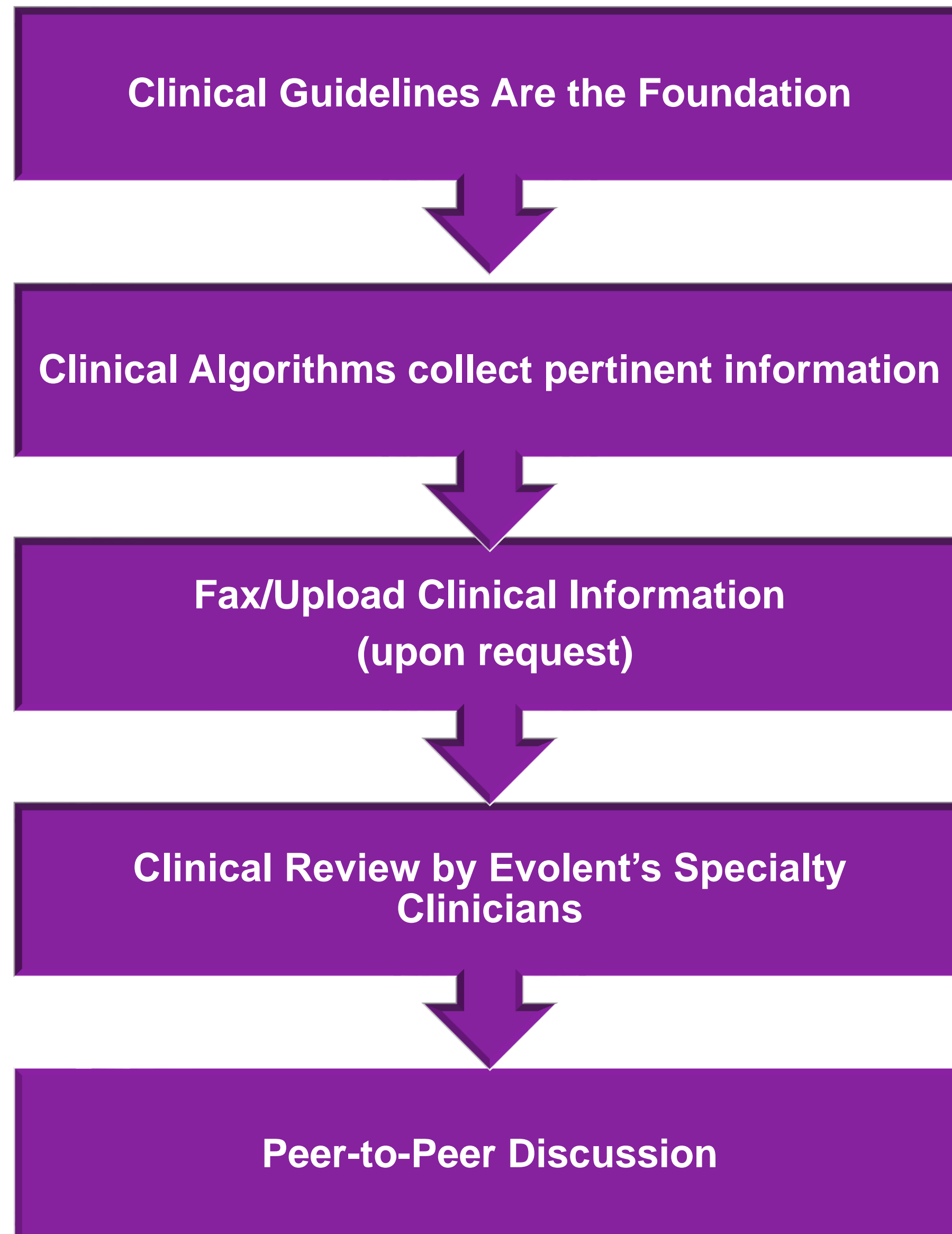
Evolent's Physical Therapy services for Sunflower Health Plan membership will be managed through Sunflower Health Plan's contractual relationships.

Initial Authorization Process Overview



**The CPT codes for Physical Therapy initial evaluations do not require an authorization for participating providers. Evolent is able to back date the start of the authorization to cover the initial evaluation date of service to include any other services rendered at that time.*

Evolent's Clinical Foundation & Review



- Evolent clinical guidelines are reviewed and mutually approved by Sunflower Health Plan and Evolent's Chief Medical Officers and senior clinical leadership
- Milliman Care Guidelines (MCG) Licensed Guidelines and Evolent's Clinical Guidelines are available on www.RadMD.com
- Algorithms are a branching structure that changes depending upon the answer to each question.
- The member's clinical information/medical record may be required for validation of medical necessity before an approval can be made.
- Evolent has a specialized clinical team of therapists, focused on Physical Therapy.
- Peer-to-peer discussions are offered **but not required** and can be scheduled for any requests.
- **Our goal – ensure that members are receiving appropriate care.**

Understanding the Goal of the Physical Therapy Intake Questions (Algorithm)

Cause for Therapy: [Choose One] ▾

ICD10 Code:

Discipline of therapy being requested: [Choose One]

***Is the cause of the illness/injury related to a Motor Vehicle Accident?**
[Please select one] ▾

***Is Another Party Financially Responsible for the patient's illness/injury?**
[Please select one] ▾

***Is the cause of the illness/injury related to the Patient's Employment?**
[Please select one] ▾

What is the requested start date of the service? mm/dd/yyyy



Benefit of the algorithm

- No delay in treatment for member
- No delay in submitting claims



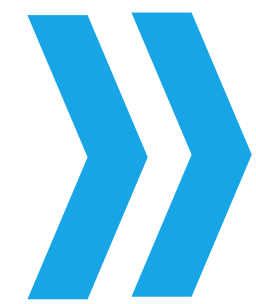
Once you submit your initial request for authorization:

- You will receive visits to get you started. This may not be enough visits to cover your episode of care. Additional visits may be requested through the subsequent request process.
- Requests may be approved at the time of submission, a portion of them may pend for documentation submission at the time of entry.
- You will have the option to accept or decline approved visits.

Member and Clinical Information Required for Authorization



General Information: Member, clinician, and facility information.



Clinical Information at Intake: Requested start date of service, initial evaluation date, and date of injury.



Clinical Record Content: Therapy initial evaluation, diagnosis, functional status (prior & current), functional deficits, objective tests and measures, standardized outcome tools* (at your clinician's discretion), plan of care (including frequency, duration, interventions planned & goals**), assessment (prognosis & limitations). Add requested number of visits and validity dates.

* *Formal testing must be age-appropriate, norm-referenced, standardized, and specific to the therapy provided. Test scores should establish presence of a motor or functional delay.*

** *Goals should be specific, measurable, and time-oriented, as well as targeting identified functional deficits.*

Clinical Records Checklist

The Following Documentation is Required for Authorization Requests



Submitting Recommended Documentation Initial Authorization Request:

If a case pends for clinical information:

- Initial evaluation with the plan of care for clinical review



Subsequent Authorization Request:

If requesting additional visits on an existing authorization:

- Most recent evaluation/re-evaluation (if *not* previously submitted)
- Most recent progress note with updated plan of care
- Two to three of the most recent daily notes



Habilitative Request beyond a year of care (annual re-evaluation is required):

Clinical documents should include:

- Re-evaluation
 - Including start of care and progress compared to baseline measures
 - Summary of prior episode(s) of care and/or therapeutic break(s)
 - Information regarding additional services if being provided
 - Updated standardized testing as applicable
- The most recent progress note with updated plan of care
- Two to three of the most recent daily notes

Evolut to Treating Provider: Request for Clinical Information

CC_TRACKING_NUMBER FAXC

NIA

PLEASE FAX THIS FORM TO:

Date: TODAY

ORDERING PROVIDER:	REQ PROVIDER:		
FAX NUMBER:	FAX RECIP PHONE:	TRACKING NUMBER:	CC_TRACKING_NUMBER:
RE: Authorization Request	MEMBER ID:	MEMBER ID:	
PATIENT NAME:	MEMBER NAME:		
HEALTH PLAN:	CAR NAME:		

Request for Further Clinical Information

We have received your request for PROC_DESC. Please use this tool to assist us with the preauthorization process, by submitting by fax (FAX # _____) or phone all relevant information requested below. For information regarding NIA clinical guidelines used for determinations please see radind.com. To speak with an Initial Clinical Reviewer please call _____

1. Treating condition/diagnosis:
2. Brief relevant medical history and summary of previous therapy:
3. Surgery Date and Procedure (if any):
4. Date of initial evaluation: _____ Date of Re-evaluation: _____

RESULTS OF OBJECTIVE TESTS AND MEASURES: _____



Notifications are sent to the provider detailing what clinical information is needed, along with a Fax Coversheet



We stress the need to provide the clinical information as quickly as possible so we can make a determination



Failure to send and receive requested clinical information may result in non-certification

Submitting Additional Clinical Information

- Records may be submitted:
 - Upload to <https://www.RadMD.com>
 - Fax using that Evolent coversheet
- Location of Fax Coversheets:
 - Can be printed from <https://www.RadMD.com>
 - Call **1-877-644-4623**
- Use the case specific fax coversheets when faxing clinical information to Evolent

Request Verification Details

Exam Request Verification: Detail

Print Fax Coversheet Upload Clinical Document Request Additional Units

Member Provider

CC_TRACKING_NUMBER FAXC

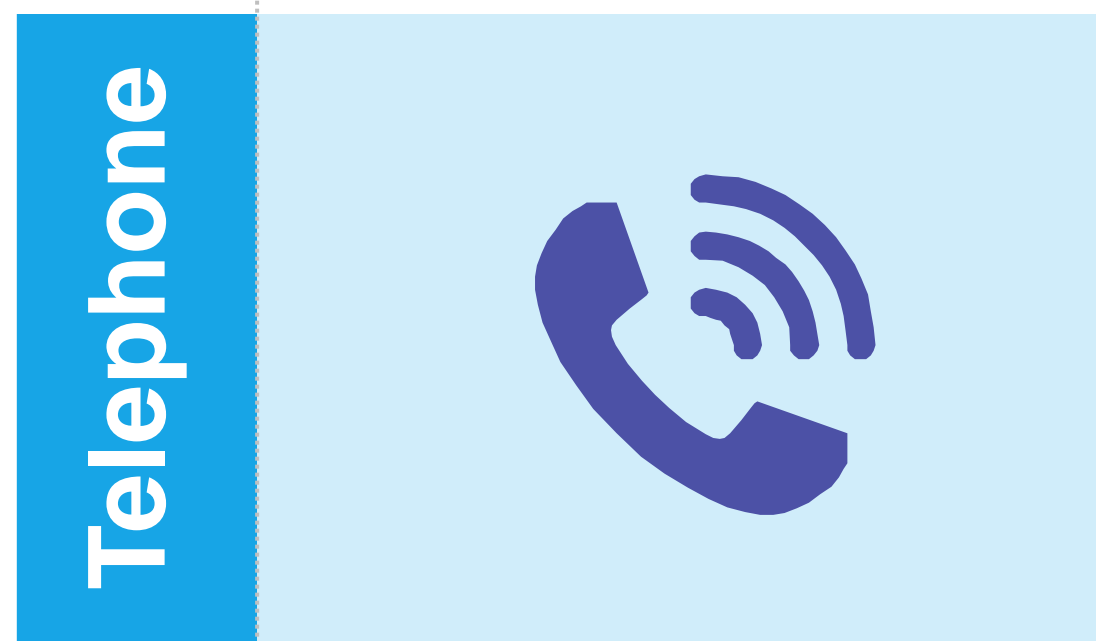
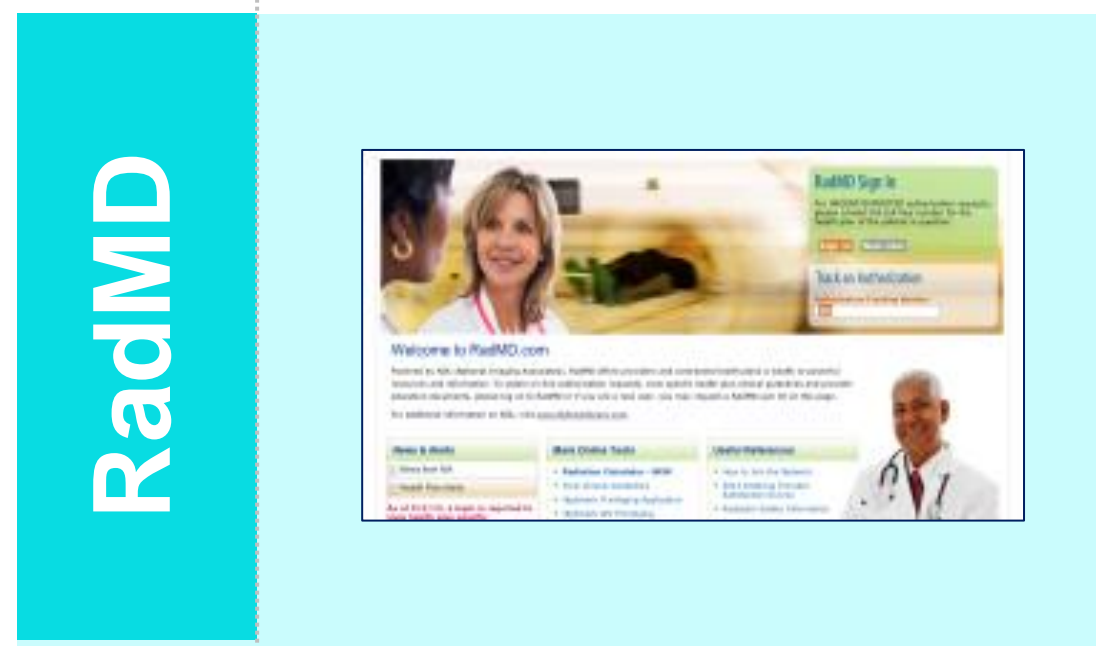
NIA

FAX COVER

To:	REQ_PROVIDER	From:	National Imaging Associates, Inc. (NIA)
Fax:	FAX_RECIP_PHONE	Pages:	pPAGECOUNT
Phone:		Date:	TODAY
Re:	CC_TRACKING_NUMBER	CC:	N/A

Evolent Physical Therapy Program: UM/Prior Auth Process

Provider contacts Evolent for prior authorization following the initial evaluation.



Clinical algorithm evaluates request based on information entered by provider to determine if real-time authorization is appropriate for initial request.

✓ Clinical information complete = **Services Approved**

? Additional clinical information required

Case is pended for clinical records. Outreach to provider for necessary clinical information.

▪ You will receive a Tracking Number: 123456789

Evolent Peer Clinical Review. If information captured in intake algorithm is insufficient to support automatic approval of services, clinical records must be submitted for review.

✓ Services appear appropriate = **Approved**

▪ You will receive an approved Authorization Number/Case ID Number: 12345ABC1234

✗ Services not supported as medically necessary = **Adverse Determination**

Determination and Notification

✓ Authorization of a number of **visits** and a validity period. Notifications sent to member, provider, and ordering physician when mandated by the state.

✗ Clinical information does not support the requested services as medically necessary.

A peer-to-peer review is always available

Notification of final determination is sent to member, provider and ordering physician when mandated by state.

Generally, the turnaround time for completion of these requests is within two to three business days upon receipt of sufficient clinical information

Initiating a Subsequent Request

When is a subsequent request appropriate? »

- When you have an active authorization
- A need for continued skilled care
- A change in the treatment plan or plan of care
- The addition of a new diagnosis

How are subsequent requests initiated? »

- Through the link on RadMD and
- Uploading or faxing updated clinical documentation

When can it be initiated? »

- Can be initiated at any time after receiving notification about the previous authorization
- Visits build on the original authorization

Will I lose visits? »

- Visits from a current authorization will not be lost and newly approved visits will be added to the original authorization

Treating an Additional Body Part

If a provider is in the middle of treatment and gets a new therapy prescription for a different body part/condition, the provider will perform a new evaluation on that body part/condition and develop goals for treatment. See below for processes associated with the possible next treatment plans:



Treating body parts concurrently:

- The request would be submitted as an addendum to the existing authorization, using the same process that is used for subsequent requests.
- Evolent will add additional ICD 10 code(s) and visits to the existing authorization.



Discontinuing care on original body part:

- The provider should submit a new request for the new diagnosis and include the discharge summary for the previous area. A new authorization will be processed to begin care on the new body part/condition and the previous will be ended.

Validity Period and Notification of Determination

Authorization Notification

- The approval notification will include a fax coversheet that can be used for any subsequent requests

Validity Period

- Authorizations will include the number of approved visits with a validity period. It is important that the service is performed within the validity period
- If you have an active authorization, a 30-day extension of the validity period can be obtained by contacting Evolent via RadMD or Call Center

Denial Notification

- Notifications will include an explanation of what services have been denied and the clinical rationale for the denial
- A peer-to-peer discussion can be initiated once the adverse determination has been recommended
- In some cases, a peer-to-peer discussion will be for consultation purposes only
- A re-review timeframe of 3 business days from the date of the denial is available for requests made for Medicaid members and can be initiated by a peer discussion after the denial letter has been issued.
- In the event of a denial, providers are asked to follow the instructions provided in their denial letter

Processing of Claims

How Claims Should be Submitted

- Providers will continue to submit their claims to Sunflower Health Plan
- Providers are strongly encouraged to use EDI claims submission

Claims Appeals Process

- In the event of a prior authorization or claims payment denial, providers may appeal the decision through Sunflower Health Plan
- Providers should follow the instructions on their non-authorization letter or Explanation of Payment (EOP) notification

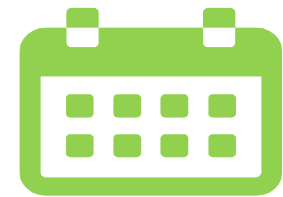
Physical Therapy Points



The CPT codes for Physical Therapy initial evaluations do not require an authorization for participating providers.



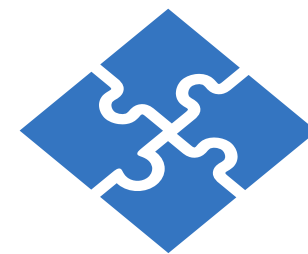
8 visits of Physical Therapy will be automatically approved for each member per calendar year and will require registration with Evolent through RadMD or the Call Center.



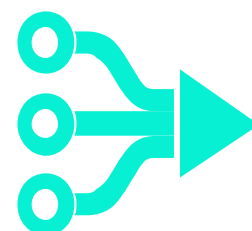
After the initial visit, providers will have up 5 business days to request approval from the date of the evaluation. If requests are received timely, Evolent is able to back date the start of the authorization to cover the evaluation date of service to include any other services rendered at that time.



Subsequent authorizations are an extension of the initial authorization and will require clinical documentation be uploaded to www.RadMD.com or faxed to Evolent at 1-800-784-6864.



An authorization will consist of number of visits and a validity period. Each Date of service is calculated as a visit.



30-day extensions to the end date of current authorizations can be added by utilizing the “Request Validity Date Extension” option on RadMD.

Provider Tools



RadMD Website RadMD.com

Available



24/7 (except during
maintenance, performed every
third Thursday of the month
from 9 pm – midnight PST)



Toll-Free Number 1-877-644-4623

Available



Monday - Friday
7:00 AM – 7:00 PM CST

- Request Authorization
 - View Authorization Status
 - View and manage Authorization Requests with other users
 - Upload Additional Clinical Information
 - View Requests for additional Information and Determination Letters
 - View Clinical Guidelines
 - View Frequently Asked Questions (FAQs)
 - View Other Educational Documents
 - Validity Date Extensions
-
- Interactive Voice Response (IVR) System for authorization tracking

Registering on RadMD.com To Initiate Authorizations

Allows Users the ability to view all approved, pended and in review authorizations for facility

Everyone in your organization is required to have their own separate username and password due to HIPAA regulations.

STEPS:

1. Click the “New User” button on the right side of the home page.
2. Select “Physical Medicine Practitioner”
3. Fill out the application and click the “Submit” button.
 - You must include your e-mail address in order for our Webmaster to respond to you with your Evolent-approved username and password.
4. New users will be granted immediate access

NOTE: On subsequent visits to the site, click the “Sign In” button to proceed.

Offices that will be both ordering and rendering should request ordering provider access, this will allow your office to request authorizations on RadMD and view all approved, pended and in review authorizations under your organization.

The screenshot shows the RadMD Sign In page. At the top, there is a green box with the text "RadMD Sign In" and "24/7 online access for imaging facilities and health plans to NIA's RadMD Web site." Below this are two buttons: "Sign In" and "New User". A red circle with the number "1" is next to the "New User" button, and a red arrow points from it to the "New User" button. Below the buttons is a dropdown menu with the text "Which of the following best describes your company?". The dropdown is open, showing several options. A red circle with the number "2" is next to the "Physical Medicine Practitioner" option, and a red arrow points from it to this option. Below the dropdown is a form titled "New Account User Information" and "Your Direct Report". A red circle with the number "3" is next to the "Choose a User ID:" field, and a red arrow points from it to this field. The form contains several input fields for user information, including First Name, Last Name, Phone, Fax, Email, Confirm Email, Company Name, Job Title, Address Line 1, Address Line 2, City, State, and Zip.

RadMD Enhancements

Evolut offers a **Shared Access** feature on our [RadMD.com](https://www.radmd.com) website. Shared Access allows ordering providers to view authorization requests initiated by other RadMD users within their practice.

The screenshot displays the RadMD website interface. At the top right, there are links for "Provider Resources" and "User" with a dropdown arrow. The main content area is divided into two columns. The left column, titled "Request", lists various services: "Exam or specialty procedure (including Cardiac, Ultrasound, Sleep Assessment)", "Physical Medicine" (with a link to "Initiate a Subsequent Request"), "Radiation Treatment Plan", "Pain Management or Minimally Invasive Procedure", "Spine Surgery or Orthopedic Surgery", and "Genetic Testing". The right column, titled "Resources and Tools", includes "Shared Access", "Clinical Guidelines", and "Request access to Tax ID". Below these columns is a "News and Updates" section. At the bottom of the page, there are two search fields: "Login As Username:" with a text input and a "Login" button, and "Tracking Number:" with a text input, a "Search" button, and a link for "Forgot Tracking Number?".

If practice staff is unavailable for a period of time, access can be shared with other users in the practice. They will be able to view and manage the authorization requests initiated on [RadMD.com](https://www.radmd.com), allowing them to communicate with members and facilitate treatment.

When to Contact Evolent

Providers:

<p>Initiating or checking the status of an authorization request</p>	<ul style="list-style-type: none">▪ Website, https://www.RadMD.com▪ Toll-free number 1-877-644-4623- Interactive Voice Response (IVR) System
<p>Initiating a Peer-to-Peer Consultation</p>	<ul style="list-style-type: none">▪ Call 1-877-644-4623
<p>Provider Service Line</p>	<ul style="list-style-type: none">▪ RadMDSupport@Evolent.com▪ Call 1-800-327-0641
<p>Provider Education requests or questions specific to Evolent</p>	<ul style="list-style-type: none">▪ Andrew Dietz, DPT Senior Manager - Provider Relations 407-967-4636 Adietz@evolent.com

RadMD Demonstration

Confidentiality Statement

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Thanks!